

**BOARD OF DIRECTORS MEETING**

**OPEN SESSION**

Thursday, April 29, 2021

5:30 pm – La Verendrye General Hospital / GoToMeeting

**A G E N D A**

Item	Description	Page
1.	Call to Order – 5:30 pm – Indigenous Acknowledgment & Reading of the Mission Statement 1.1 Quorum 1.2 Conflict of Interest and Duty	
2.	Consent Agenda 2.1 Board Minutes – March 25, 2021 * Pg 4 2.2 Board Chair & Senior Leadership General Report – J. Ogden, H. Gauthier, J. Loveday, C. Larson, Dr. K. Eltawil* Pg 6 2.3 Governance Committee Report – J. Begg – No Report 2.4 Audit & Resources Committee Report – D. Robinson – No Report 2.5 Quality Safety Risk Committee Report – S. Weir – No Report 2.6 Riverside Foundation for Health Care Report * Pg 8 2.7 Auxiliary Reports * Pg 17	
3.	Motion to Approve the Agenda	
4.	Patient / Resident Safety Moment	
5.	Business Arising - None	
6.	New Business - None	
7.	Opportunity for Public Participation	
8.	Move to In-Camera	
9.	Other Motions/Business	
10.	Date and Location of Next Meeting: May 27, 2021	
11.	Termination	

\* denotes attached in board package / \*\*denotes circulated under separate cover / \*\*\* denotes previously distributed



**BOARD OF DIRECTORS MEETING  
ANTICIPATED MOTIONS – OPEN SESSION**

**Thursday April 29, 2021**

3.	Motion to Approve the Agenda	THAT the RHC Board of Directors approve the Agenda as circulated/amended
8.	Move to In-Camera	THAT the RHC Board of Directors move to in camera session at (time)
9.	Other Motions/Business	
11.	Termination	THAT the RHC Board of Directors meeting be terminated at (time)

**Indigenous Acknowledgment:**

*Riverside acknowledges that the place we are meeting today is on the traditional lands of the Anishinaabeg people, within the lands of Treaty 3 Territory, as well as the home to many Métis.*



The graphic is a vertical rectangle with a white background and a thin black border. It features four main sections, each with a title in large blue font and a subtitle in orange italicized font. The text is centered in each section. The bottom of the graphic has a decorative background of overlapping blue and orange shapes. The text 'RIVERSIDE HEALTH CARE' is written in small orange capital letters at the bottom center.

*Our Mission*  
Improving the health of every person we serve,  
responding to the needs of our communities.

**MISSION**

**VISION** *Our Vision*  
Innovative, high quality health care - inspired  
and delivered by our team and partners.

*Our Values* **VALUES**  
Integrity • Respect • Excellence • Growth

**STRATEGIC PILLARS**  
Quality • Organizational Health • Partnerships • Advocacy

RIVERSIDE HEALTH CARE

**RIVERSIDE HEALTH CARE FACILITIES INC.  
MINUTES  
OPEN SESSION**

**Date of Meeting:** March 25, 2021

**Time of Meeting:** 5:30 pm

**Location of Meeting:** La Verendrye General Hospital – Board Room/GoToMeeting

**PRESENT:** H. Gauthier\*                      D. Robinson\*                      J. Ogden\*                      B. Norton\*  
K. Lampi\*                                      Dr. K. Eltawil\*                      C. Steiner\*                      J. Begg \*  
S. Weir\*                                        \*via OTN/teleconference/GoToMeeting

**STAFF:** J. Loveday\*, B.Booth\*, C. Larson\*

**REGRETS:** Dr. V. Patel

**GUEST:** T. McNally\*

**1. CALL TO ORDER:**

J. Ogden called the meeting to order at 5:31 pm. B.Booth recorded the minutes of this meeting. J. Ogden read the Indigenous Acknowledgment and D. Robinson read the Mission Statement. Joanne welcomed everyone and reminded all of the GoToMeeting etiquette.

**1.1 Quorum**

Joanne shared there were no regrets. Quorum was present.

**1.2 Conflict of Interest**

No conflict of interest or duty was declared.

**2. CONSENT AGENDA**

The Chair asked if there were any items to be removed from the consent agenda to be discussed individually. There were no items removed.

**3. MOTION TO APPROVE THE AGENDA:**

It was,

MOVED BY: D. Robinson

SECONDED BY: K. Lampi

THAT the Board approves the Agenda as circulated.

CARRIED.

**4. Patient / Resident Safety Moment**

Julie shared a patient/resident story regarding the lack of accessible home/community nursing which results in hospital stays becoming extended, residents not having support to stay in their own home as they age, and families left trying to figure out what to do as they search for nursing services to get better care for their loved ones. Human Resource issues are plaguing the region and there is a gap in community nursing. It is a problem that RHC has set out to mend and we are working with the NWLHIN on an overflow community nursing pilot project so RHC can provide care; not only in hospital but across the continuum and into people's homes. The go-live date for our community nursing project kicked off March 1, 2021 and to date we have received 6 referrals. To ensure we have capacity to complete the community nursing activities we are working to establish systems to access our pool of nurses as well as working to onboard other nursing staff in the region. Community nursing is a value added service for our region that exemplifies our unique ability to respond to the needs of our communities with a multi-faceted approach that reveals a true definition of integrated care. Julie shared an excerpt from a recent conversation with one of the first community nursing patients when they were asked how they have liked

the service so far; "A trip to the hospital for my meds is tough; having the nurse come to me makes life way easier." "Living in Devlin it is so much better for me." "I have an awful time walking, I can't walk very far, the nurse coming to me is much better."

Provincial changes to Health Care continue to develop; with RHC positioning ourselves in the community nursing arena it allows for an increase in service potential as we continue to lead, innovate, explore and develop growth opportunities.

Joanne thanked Julie for sharing this story.

**5. BUSINESS ARISING:**

There was no business arising.

**6. NEW BUSINESS:**

There was no new business.

**7. OPPORTUNITY FOR PUBLIC PARTICIPATION**

There was no public participation.

**8. MOVE TO IN-CAMERA:**

It was,

MOVED BY: D. Robinson

SECONDED BY: J. Begg

THAT the Board go in-camera at 5:37 pm.

CARRIED.

**9. OTHER MOTIONS/BUSINESS:**

There was no other motions/business.

**10. DATE AND LOCATION OF NEXT MEETING:**

April 29, 2021

**11. TERMINATION:**

It was,

MOVED BY: D. Robinson

THAT the meeting be terminated at 6:50 pm.

CARRIED.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary/Treasurer



## Board Chair, Chief of Staff & Senior Leadership Report – April 2021 Open Session

### Strategic Pillars & Directions

#### Quality

- **Helipad**  
Riverside Health Care and Emergency Health Services (EHS) representatives met to review our final proposal for development of a helipad at LaVerendrye General Hospital. The investment required will range from \$2.8 to \$3.1 million. As the EHS Branch has no capital development authority, we will be transitioning our engagement to the capital branch in conjunction with a review of our integrated health campus concept.
- **Heating, Ventilation, Air Conditioning (HVAC) & Sprinkler Systems**  
The Canadian and Ontario governments approved total funding of \$3,425,880 to support HVAC and Sprinkler System upgrades for RHC. These investments will enhance our ability to provide safe, comfortable, quality care across our organization. The 80/20 Federal/Provincial investment collaborative is part of HVAC and sprinkler system installations and upgrades across 95 long-term care homes in Ontario. The Rainycrest LTC site will receive up to \$1,948,315 and the Rainy River Health Centre will receive up to \$1,477,565; each site is receiving both HVAC and sprinkler system upgrades. Rainycrest LTC does not currently have a sprinkler system so this upgrade is a considerable safety enhancement for our residents and staff in the Home.
- **Safe Room**  
Our new safe room was damaged by a patient. The door was kicked in and maglock system damaged. We are ordering a steel door and new lock system.
- **Mental Health in the Emergency Department**  
The Crisis Response process has been revised; new flowcharts are posted for quick reference in the emergency department. The Mobile Crisis worker will now attend the department and offer support to the patient automatically, once notified by the emergency department staff. Education has been provided to staff on this process.
- **Adverse Events Management System (AEMS)**  
The AEMS (Adverse Events Management System) went live on April 5, 2021 with all incidents from April 1 being entered retrospectively. The system continues to be refined for improvement with the feedback from users. Support to staff and leaders have been provided through development of user guides, one to one group sessions, newsletter articles, and email communications. The Director of Quality, Safety, Risk & Practice, lead for AEMS, was on site at Rainycrest during the first two weeks of go live, to ensure support.
- **Indigenous Education**  
The new mandatory Anokiigamg e-learning program has been transitioned into our Surge Learning platform and rolled out to staff across Riverside Health Care. In addition, the physicians have been engaged regarding this program and we are following up with the company to determine if they can obtain qualification for Continuing Medical Education credits to further promote this program across our locum group. This program will be rolled out to the physicians and board of directors in May 2021.

#### Organizational Health

- **COVID-19 Vaccine**  
We completed our last first dose clinic on Tuesday, April 13, 2021.  
Total number of doses given at all sites: Residents 328 Staff 413 LTC Caregivers 112  
By Dose: 161 received 2<sup>nd</sup> dose and 767 people received 1<sup>st</sup> dose.  
Doses by site: Rainycrest 485 EHC 64 RRHC 101 LVGH 278  
% Residents vaccinated 2<sup>nd</sup> Dose - Rainycrest 97% EHC 91.7% RRHC 90%  
1<sup>st</sup> Dose – Rainycrest 99.3% EHC 100% RRHC 95%  
Percentage of staff (mostly 1<sup>st</sup> dose) Rainycrest 85.2% EHC 93.9% RRHC 92.8% LVGH 91.6%
- **Human Resource Information System**  
The new Logibec payroll system went live the last week of March, with limited challenges. The payroll and finance teams are working through outstanding issues/challenges and our CFO is also leading development of the scheduling system that is underway in conjunction with human resources, payroll and our scheduling team.

#### Partnerships

- **Regional or Provincial Human Resource Support**  
We have approached the point of a health human resource crisis throughout the province. This is largely due to the rising cases of COVID-19 requiring hospitalization. The admissions to critical care have well exceeded capacity. We have polled our staff, responses are continuing to be received, and we are reviewing the ability to send staff, specifically critical care nurses.
- **Regional Crisis Plan**  
As part of a Crisis Centre proposal from Thunder Bay, all partners in the North West were asked to identify service enhancements required in their respective communities. Over the course of less than two days, the Rainy River District OHT partners prepared a rapid, but comprehensive ask to enhance crisis services for the entire district. Most aspects of

our request were built into the proposal; however, we were assured that the balance of our request would be forwarded to Ontario Health for further review.

- **Northwestern Health Unit**  
Working closely with the Northwestern Health Unit in managing the COVID-19 pandemic. We have had the capacity to provide staffing for 3 community COVID-19 vaccination clinics, April 3, 13, and 14, 2021.
- **North of Superior Healthcare Group (NOSH)**  
North of Superior Healthcare Group (NOSH) in Marathon experienced a staffing crisis due to COVID-19 outbreak. Riverside provided a Registered Practical Nurse (RPN) and a housekeeper to provide human resource support during this difficult time.
- **TBRHSC Strategic Plan 2026**  
TBRHSC has invited all regional CEOs to attend the Thought Leader Series on April 26, 27, and 28 to ensure a collaborative effort in shaping their strategic plan going forward.
- **Patient & Staff Transfers (North)**  
As Ontario hospitals face increasing COVID-19 numbers all hospitals are asked to prepare for admission of patients from other parts of Ontario. For patients from Thunder Bay, this could mean transfer to another hospital in Northwestern Ontario if it is determined that COVID-19 pressures exceed capacity. RHC is preparing for the possibility of accepting out-of-district admissions or sharing staff with other organizations.
- **Non Urgent & Elective Surgeries**  
Outside of Northern Ontario only emergency and urgent surgeries have been proceeding, with other surgeries ramped down. As of April 20 Northern Ontario is now included as part of Directive 2 released by Chief Medical Officer of Health requiring all non-emergent and non-urgent surgeries and procedures to cease. Emergent and urgent surgeries will not be impacted. As Ontario hospitals face increasing COVID-19 numbers all hospitals are being asked to prepare for admissions or sharing of resources.

Respectfully Submitted,

Joanne Ogden, Board Chair

Dr. Karim El-Tawil, Chief of Staff

Julie Loveday, Executive Vice President, Clinical Services & CNE

Carla Larson, Chief Financial Officer

Henry Gauthier, President & CEO

**Riverside Foundation for Health Care**  
**Board of Directors**  
*Minutes of Meeting*

**DATE:** Monday, March 29, 2021                      **TIME:** 11:30 a.m.

**LOCATION:** Go-To-Meeting

**PRESENT:**

AllisonCox	Tyler Cousineau
Bill Gushulak	Susan Irvine
Holly Angus	Rob Georgeson
Meghan Cox	Dawn Redford
Carlene Steiner	Bev Langner
Delaine McLeod	Paul Brunetta

**1. Call to Order**

Delaine McLeod called the meeting to order at 1130 a.m. Sandra Beadle recorded the minutes of this meeting.

Delaine extended a warm welcome to Holly Angus who will be the LVGH Auxiliary representative. Welcome Holly.

**2. Adoption of Agenda**

IT was,  
 MOVED BY: Bill Gushulak                      SECONDED BY: Tyler Cousineau  
 THAT the Agenda be accepted as circulated.  
CARRIED.

**3. Confidentiality**

*All confidential information obtained through this committee will not be accessed or disclosed. All confidential information will not be altered, destroyed, copied or interfered with except with authorization and in accordance with the policies and procedures of RHC.*

**4. Conflict of Interest**

There was no conflict of interest.

**5. Approval of Minutes**

IT was,  
 MOVED BY: Bill Gushulak                      SECONDED BY: Paul Brunetta  
 THAT the minutes from the February 22, 2021 meeting be accepted as circulated.  
CARRIED.



## **6. Correspondence**

There was no correspondence to be discussed.

## **7. New Board Member**

Delaine already welcomed Holly Angus who will be the LVGH Auxiliary Rep on the Foundation Board.

It was,  
MOVED BY:                Bill Gushulak                        SECONDED BY:      Paul Brunetta  
THAT Holly Angus is appointed to the Riverside Foundation Board of Directors for a one year term ending June 2021.  
CARRIED

## **8. On-going Business**

### **8.1 Donor Walls**

Allison reported that all the background work for software, design and artwork is ready. The 86” screens for LVGH and Rainycrest have arrived in house to Digitality, the 96” screens for Emo and Rainy River were expected to arrive the week of March 22<sup>nd</sup>. Once all screens are in house they will be shipped to the fabrication shop. Our order is in the que and we are looking at the end of March for the fabrication to begin. Once it begins, it will take about 2 weeks to complete.

Ed and Allison have spoken with Digitality to ensure that everything will be ready on our end for installation once the screens arrive. In the first week of fabrication, drawings will be sent over so that Ed can have maintenance get the walls ready. IST has also been reengaged as the screens will need access to the internet once installed.

Once the screens have been fabricated, shipping and installation dates will be scheduled.

We have received the third invoice from Digitality in the amount of \$25,344+HST, 20% of the final cost. The final invoice of \$12,672+HST will be received upon the completion of installation. Dawn will record the 3<sup>rd</sup> invoice but it won't show up on the March Finance report, it will carry over to the next fiscal year and be factored into next year's budget.

With the installation upcoming, a decision about what to do with the current name plates need to be made. The current walls at Rainycrest, Emo and Rainy River must come down prior to installation. The walls at LVGH can remain up for the time being, but should come down in the near future for reasons of consistency. Allison suggests having a press release once the walls are installed and stating that if anyone would like to have their name plate, or that of a loved one that they can contact the office and it can be mailed to them. Allison can develop a tracking system so that we know what plates have been requested and who they went to. There was some discussion about the existing donor

walls and if anyone has other suggestions please let Allison know. Allison will ensure pictures are taken for archive purposes. Allison will ask the museum if they would be interested in them. The new website build will also highlights donors and the history of previous donor walls.

## **8.2 2020/2021 Capital Equipment Updates**

The updated capital tracking spreadsheet was sent out via email. Everything on the list with the exception of the Broda chair has been ordered. This will be carried over into next fiscal year. Some of the equipment that has been ordered is not expected to arrive prior to year end, so because of the timing of when invoices are received, may be carried over into Q1 of next year. This includes the Auxiliary Furniture that was ordered but won't arrive before year end.

We did very good staying within the budget except for the purchase of the ultra sound machine. Leo did a good job of ensuring everything was ordered in due time, however, because of COVID some delays did happen. Leo and Lindsay did an excellent job making sure the auxiliary purchases were staying in front of mind. It will be much easier next year as we will only have the capital campaign and a few items that are carried over.

## **8.3 Monthly 50/50**

The February revenue report was sent out via email.

A profit of \$20,610.54 was made, with an overall profit of \$76,448.67 for Nov-Feb. Congratulations to Chris Williamson who took home \$25,450.

Allison created a video with the assistance of Ashley York in DI to promote the purchase of the ultrasound machines. This was shared through social media and our email list; it will also be posted on the new website on the 50/50 landing page.

March sales are right on par with February sales (17,763 with 2 days left of sales in February and \$17,690 with 2 days left this month). Sales are consistent each month but not growing. Unfortunately there was an issue that began on Friday afternoon with people within Ontario being blocked from purchasing. This was a system wide error that affected multiple border towns running 50/50s. Ascend was able to resolve the issue Saturday afternoon but the fix may have taken up to 24 hours for some users to see. An e-blast was sent out this morning as well as a Facebook post informing purchasers that the issue was resolved.

Jess from the Lake of the Woods District Hospital Foundation reached out to Allison to let us know that starting with their April draw they will be changing up their raffle and moving their ticket bundles to be on par with Dryden's pricing of 5 for \$5, 20 for \$10, or 100 for \$20. They are also going to be having a guaranteed starting prize of \$10,000. Guaranteed prizes still come from ticket sales, which means that the prize pot starts off at \$10,000 and won't actually start moving until ticket sales have surpassed the guarantee (once they hit \$20,000 in ticket sales, the pot will start growing). They will be using their seed money that they get from their sponsor to be an early bird prize.

It is in our best interest to change up our ticket pricing as well so that we are in line with the ticket bundles of our surrounding communities. We would not be able to offer up a guaranteed prize of \$10,000 as this would take too long for our prize pot to begin to grow. Ascend suggests that you set a guarantee that can be achieved within the first 7-10 days of ticket sales. We consistently hit \$10,000 in sales in that time frame, so we can safely have a guarantee of \$5,000. Tyler has spoken with both Gillons' and West End Motors and they are both happy to have their sponsorship money used as an early bird instead of seed money. A starting pot of \$5,000 and an early bird prize should both encourage early ticket sales, which will hopefully help the pot, grow even larger. Changes may also offer a renewed interest in the raffle.

Allison applied for a change to our rules of play with the AGCO to reflect these changes (change in number of ticket/bundle, guarantee of \$5,000 and early bird prize of \$500) with a hope that approval would be granted in time for the April draw, however, we have not heard back yet so April will move ahead as is and hopefully approval will be granted in time for the May draw. The early bird would be the second Friday of each month.

Allison will give a courtesy call to Atikokan when our change is approved

#### **8.4 Donor Database**

All data migration to the new database has been completed. The new website is also very close to completion.

We have entered the testing phase of the new system. This will take place over the next week or two and we are looking at a go live date of April 14<sup>th</sup>, IST has been engaged as assistance will be needed in securing an SSL certificate for the new webpage. Pledges that have been received since the migration of data will be used to test the system.

Allison is also working on getting the community pages set up so that we can take advantage of being able to share documents and have online discussions. Once those are set up each board member will be given a unique login so that they can access the community pages that are relevant to them.

#### **8.5 Capital Campaign**

The Capital Campaign committee will be meeting for the first time on April 1<sup>st</sup>. Allison reviewed the time line of the Campaign.

A 'teaser' press release will be going out sometime in April to announce that we are launching a capital campaign and are working hard behind the scenes to get it off the ground.

If anyone would like to sit on a sub-committee to assist with solicitation, or have suggestions of anyone that would be beneficial in this manner please let Allison know. We are still looking for someone to be the Central Community Chair, several asks have been made with one pending (Allison will be following up today). Many of the people asked have said they would sit on the sub-committee but just aren't in a position to chair

right now.

Allison has applied for funding in the amount of \$10,000 through the Moffat Family Fund, applications were due March 26<sup>th</sup>. If you are aware of any other grants please pass them on to Allison.

## **9. New Business**

### **9.1 Budget**

The draft budget was circulated via email.

Dawn and Allison presented a draft budget to the Finance Committee, it was questioned whether we should include the entire \$1.5M for the capital campaign in the budget when we are expecting pledges over a period of 3 years. On the guidance of BDO, the budget was updated to reflect that we do not expect to receive the entire capital campaign amount in one year. Our finance committee is satisfied with the draft budget, and it can be put forward to be approved.

Dawn said the only major changes were the 50/50 fund raising draw line A9 and line A14 Expenses for the Capital Campaign. The projected surplus of \$686,000 is saved to make the large purchase at the end of the campaign.

It was,  
MOVED BY: Bill Gushulak    SECONDED BY: Paul Brunetta  
THAT the 2021/2022 Budget be accepted as presented.  
CARRIED.

### **9.2 Other**

None

## **10.0 Standing Reports**

### **10.1 Physician Recruitment and Retention Report**

Meghan reported that there had actually been two meetings since our last meeting. They met on Thursday February 25<sup>th</sup> and last week as well.

There are two new physicians starting Dr. Mitchell starts in Fort Frances in April/May, she will have a full practice with Family medicine and Emergency shifts. Dr. Trotier (Anesthetist) will be coming in July of this year. She and Dr. Nugent have met and feel the schedule will be quite reasonable for them to handle with locum support every 6 weeks or so they can handle the schedule.

The vacancy for a General Surgeon will be coming up soon. Todd has been working on making a lot of contacts. He has found some interest as well as some locum interest. The goal is to find another permanent Surgeon. Dr. Nelson has retired and is no longer the chair of the Physician Recruitment Committee. Dr. Ruppenstein will be taking over as chair. Meghan said the committee expressed thanks to Dr. Nelson for all of his hard work



Bill asked if we could get a message to auxiliaries that we are totally appreciative of everything they are doing at these difficult times and we haven't forgotten about them. Allison will send some cards.

It was,

MOVED BY: Bill Gushulak

SECONDED BY: Paul Brunetta

THAT the Auxiliary updates be accepted.

CARRIED

#### **10.4 Foundation Director Report**

Allison has been extremely busy with the data conversion, website build, and getting things ready for the campaign. With the conversion taking longer than anticipated Allison will set up some sort of advertisement informing people of the transition and that donation receipts will be delayed.

The family of Todd Baker is currently running a GoFundMe to raise funds in memory of Todd to be directed towards Food Services to enhance the patient food service experience. As per Todd's wishes they are hopeful that these funds can be used to purchase equipment that helps regulate meal temperatures so that hot meals can be served to patients. Simone Leblanc already has this equipment on her capital wish list for the 2021/2022 fiscal year and if approved by the Facilities, these funds raised by the Baker's can be directed towards this. Estimates received by Simone for the equipment are in the amount of \$13,000. As of March 24<sup>th</sup> between the GoFundMe, donations that the Baker's have received directly and donations received in office, just over \$10,000 has been raised. Proper recognition will be completed once all funds are received in office.

We are looking for ideas of a spring/summer fundraiser to help keep the Foundation in the public eye. The 50/50 is great, but not everyone gambles and some people may be looking for other ways to support. If anyone has any ideas please bring them forward. One idea is to approach Lowey's and see if they would be willing to offer gift certificates where a portion of it goes to the Foundation. This would require board members to sell the gift certificates – is this something the Board would like Allison to move forward with? There was discussion and it was explained just how the certificates work. The Special Event Committee could be approached as well to sell the Certificates. Allison will approach Donna from Lowey's to see if it would even be possible. It was suggested to approach some other stores as well.

In addition, Allison met with Henry today. They discussed that Henry will step back on his roll with the Foundation. He won't be attending meetings on a regular basis. He will attend if something needs explained or if he has questions for the Foundation. There was also discussion of Sandy's impending retirement with some sort of structural reorganization including finance functions as well. This will allow the Foundation to become more independent. This would result in a new position within the Foundation with the candidate having basic book keeping skills and administrative skills. Starting now Riverside Corporate will no longer attend meetings; however either Carla or Dawn will still attend to present the finance reports.

It was,  
MOVED BY: Meghan Cox                      SECONDED BY: Susan Irvine  
THAT the Foundation Director Update be accepted.  
CARRIED.

### 10.5 Riverside Corporate Report

Tabled. Will be taken off the Agenda.

It was,  
MOVED BY:                                      SECONDED BY:  
THAT the Riverside Corporate Report be accepted.  
CARRIED.

### 10.6 Finance Report

Dawn reported. She reviewed the Revenue & Expense Summary by Donation Type from April 1, 2020 to February 28, 2021. The Summary shows a surplus of \$512,861 which is \$73,607 over what was budgeted. Reconciled bank balances are totaled at \$1,948,059. Dawn then reported on the Fund Balance Summary April 1, 2020 to February 28, 2021. She highlighted the Rainycrest Activation line that includes the Christmas Appeal funds. She will be meeting with Allison in April but isn't sure when the March report will be completed because of the new data base system. March items are not posted yet. The next time she does the report the September 50/50 will be broken out. There are no major changes this month.

IT was,  
MOVED BY: Bill Gushulak                      SECONDED BY: Meghan Cox  
THAT the Finance Report be accepted.  
CARRIED

### 10.7 Other

None

### 11. Next Meeting

Next Meeting Date: April 26, 2021. This will be a virtual meeting.

### 12. Adjournment

It was,  
MOVED BY: Bill Gushulak  
THAT the meeting be adjourned at 1:05 p.m.  
CARRIED.

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Delaine McLeod (Chair)

/sb

31/03/2021





**Auxiliary Report – April 2021**

**Emo**

There was no meeting held this past month.

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**La Verendrye General Hospital**

See attached report.

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**Rainycrest**

No Report.

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**Rainy River**

No Report.

**LAVERENDRYE GENERAL HOSPITAL AUXILIARY**

**EXECUTIVE MINUTES**

**APRIL 12, 2021**

**ATTENDANCE VIA VIRTUAL MEETING:** Linda Booth, Marnie Cumming, Diane Glowasky, Brenda Cox, Susan Sieders, Jan Beazley, Holly Angus, Joy Lockman, Donna Penney, Janet Lambert

**REGRETS:** Dolores Fraser, Judy Webster, Helene Cone, Lenore Cates, Margie Gibson, Cindy Noble

Meeting was called to order at 1:00 P.M. Auxiliary Pledge was read.

**AGENDA:** Accepted as distributed

No conflict of interest declared

**MINUTES OF PREVIOUS MEETING:** accepted as distributed

**TREASURER'S REPORTS:** Report for March 2021 accepted as distributed

**CORRESPONDENCE**

Included Riverside Newsletters. Thank you from Angeline Redford for Bursary for 2019-20

Letter from Arrow Games regarding lottery ticket price increase

**NEW BUSINESS:**

**SPECIAL EVENTS COMMITTEE:** Discussion on whether to re-establish Ways and Means Chair or to have a meeting in September to set up events for the upcoming year and to establish chairs for each event. Discussed having a financial goal for each year. Diane Glowasky offered to have son research virtual event ideas and she will present at next meeting.

**ANNUAL GENERAL MEETING REPORTS:** Secretary put out reminder that Reports for AGM are due soon. May 15 was established as deadline for reports so it can be written up and distributed for June meeting.

**OLD BUSINESS:**

**NOMINATING COMMITTEE REPORT:** All executive positions for 2021-22 are filled, except Auxiliary is in need of a Vice President. If you are interested or know anyone who is interested please advise Judy Webster.

**ANNUAL FEES:** Discussion regarding possible increase to annual fees. Holly Angus will develop campaign and present at May meeting.

**DIRECTOR AND COMMITTEE REPORT**

**MEMBERSHIP/PHONING/EMAIL** – There are five new members for 2020-21 and three losses.

**PATIENT SERVICES:** Continues to check and make up baby kits every two weeks

**GIFT SHOP REPORT:** There were 70 volunteers for March and revenues of \$900 from Gift Shop. Shop now closed due to Covid shutdown. Possible change in hours of operation but will revisit once Shop

reopens. Looking at adding new items and changing displays. Discussion re possible online sales with e-transfers and home delivery of items purchased. Will discuss setting up e-transfers with Treasurer.

**SOCIAL REPORT:** Staff Appreciation Coffee Break took place on March 23. Individual packages were made up and distributed to staff by Foundation Director. Door prize remains unclaimed. Arrangements have been made to hold a draw for prize. Winner to be announced.

**ADVERTISING AND PROMOTION:** no report

**NEWSLETTER:** Discussion re letter to membership regarding “how Covid has affected you”. Opinion of Executive was only if responses were uplifting and not negative responses. Recommendation to resume Newsletters in October 2021.

**LOBBY LOTTERY:** Recommendation to defer decision until increased costs vs. pre-Covid income and post-Covid delivery systems can be further reviewed.

**HISTORIAN:** no report

**SICK AND VISITING:** Three sympathy card sent.

**FOUNDATION REPRESENTATIVE:** Holly Angus, Auxiliary representative was welcomed to the Foundation Board. The Auxiliaries were complimented on “all that they are doing through in these difficult times”

Meeting adjourned at 2:15 P.M.

Next meeting will be Monday, May 3, 2021 at 1 PM. Details to be confirmed.

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Linda Booth, President

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Janet Lambert, Secretary